

**[DanSci Limited]: Risk Assessment (COVID-19) reviewed January 2020**

*N.B. Please see main risk assessment for all other general potential risks and their controls*

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| **Hazard Description**  | **Consequences**  | **Level of Risk**  | **Who is at Risk**  | **Controls**  | **Responsible**  |
| Spread of COVID-19  | Spread of Virus  | Medium/High (dependant on R rate)  | All Users  | * COVID-19 procedure in place to minimise risk of cross infection
* Face coverings must be worn in line with Government legislation, in all communal areas of DanSci Dance Studio
* All staff to ensure procedures are followed
* No one with COVID-19 or suffering symptoms allowed on site (signed declaration / health questionnaire)
* Deep cleaning arrangement: staff to be subject to cleaning protocol which includes regular touch points, bathrooms and deeper changeover cleaning
* All indoor spaces used well ventilated
* Equipment thoroughly  cleaned between groups by staff
* No outdoor clothing/bags permitted in the studios
* Accurate attendance registers for  NHS Track and Trace
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 | All staff, students and their parents/guardians  |

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| Students not following COVID-19 Procedure  | Spread of Virus  | Low  | All Users  | * Student and parents fully briefed on updated ‘rules’ they must follow both before joining and upon arrival at site
* Students who are continually unable to follow procedure asked to leave the class
* Child-friendly posters and images which remind students of procedures (i.e. catch it, kill it, bin it. Social distancing. Hand washing etc)
* Individual assessments and monitored ‘trials’ for any children with individual support needs that may result in breaking social distancing (i.e. potentially violent children and SEND students)
 | All staff, students and their parents/guardians  |
| Teachers not following COVID-19 Procedure  | Spread of Virus  | Low  | All Users  | * Teachers fully briefed on procedure before classes begin and every day

Management staff constantly ensure procedure is followed, and contingency plans for teachers who struggle to uphold procedure. * Teachers to keep meticulous logs of, and be forthcoming regarding teaching within other settings so that DanSci LTD can make informed decisions regarding their suitability to teach.
* External/visiting teachers to be made aware of procedures within the Dansci studio.
 | Staff and Management  |

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| Spread of COVID-19 through Physical Activity including dance and high-energy games  | Spread of Virus  | Medium/High (dependant on R rate)  | All Users  | * Adhering to government gym guidance that allows 100ft2 per person in settings
* Ventilated studios
* physical exercise to be monitored and kept at appropriate physical levels by each teacher
* Class numbers not to exceed government guidance for gym/leisure facilities
 | Staff and Management  |
| Spread of COVID-19 through Singing  | Spread of Virus  | Low  | All Users  | * N/A
 | Staff and Management  |
| Spread of COVID-19 through Drama  | Spread of Virus  | Low | All Users  | * N/A
 | Staff and Management  |

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| First Aid, Medical or Isolation  | Spread of Virus  | Medium   | All Users  | * PPE to be worn if social distancing must be reduced to provide first aid or medical intervention
* Staff member chaperoning any student needed to be isolated must socially distance and wear PPE and parent called
 | Management  |
| Loss of vital staff due to illness  | Loss of management capabilities  | Medium  | Management Staff, All Users  | * Internal contingency plans that allow staff to cover responsibilities to ensure smooth running of business
* Staff wellness checks and self declaration
 | Management  |
| Loss of teaching staff due to illness  | Lessons cannot go ahead as planned  |  Medium  | Management and Students  | * Use of cover teachers and deputies  Management able to cover classes Classes cancelled as last resort
 | Teachers and Management  |